

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Work Session

August 25, 2016

MINUTES

Selectmen: Christopher Shipp, Chair, (absent with prior notice) Russell C. Wakefield, Josiah H. Bartlett, (absent with prior notice) Jean M. Beadle, Paul T. Punturieri; Walter P. Johnson, Town Administrator.

I. CALL TO ORDER: The Vice Chairman Wakefield called the meeting to Order at 4:00 P.M.

II. PLEDGE OF ALLEGIANCE:

III. Non-public Session: Paul moved and Jean Seconded to move to non-public session per RSA 91A:3:II (b) hiring. Paul: yes, Russ: yes, Jean: yes.

Paul moved to come out of Non-Public Session Jean Seconded. On a Roll Call; Paul – Yes, Russ – Yes, Jean – Yes: The Motion carried.

The Board re-entered public session at 5:10 p.m.

Paul moved to seal the minutes as divulgence of the information discussed likely would adversely affect the reputation of a person other than a member of the public body itself until in the opinion of a majority of the members, the aforesaid circumstances no longer apply. Jean Seconded. On a Roll Call; Paul – Yes, Russ – Yes, Jean – Yes: The Motion carried.

IV. Work Session Topics for Discussion

1. Volunteer Appreciation Picnic

The Board discussed the annual volunteer appreciation day for community members who serve the community in different capacities. It was agreed the turnout last year was lighter than prior years and perhaps a venue near or on the lake would generate more interest and greater attendance. Suggestions included Robindale Camp, Geneva Pt. and Castle in the Clouds. Walter will look into the options available for some time in late September or early October and report back. Lunch will be catered either by an onsite vendor or perhaps Buckey's Restaurant.

2. Convention of Committees: The Board discussed the details of this year's Convention of Committees. After discussing different venues it was agreed the Lions Club would be an appropriate location. Possible dates considered are Monday October 17th or the 24th. Walter will check on the availability of the facility for these dates and report back.

3. **Employee Manual Update:** Walter reported that due to scheduling problems the Town attorney has not completed her review of the draft prepared by him and Jean Beadle. The Board did discuss some possible changes being proposed by Walter and Jean including the continuation of the Employee Sick Bank versus providing short term disability coverage. Although not a major burden from activity, the Sick Bank does require a fair amount of work when needed. The Board also discussed enhancing the health insurance buy-out plan to entice more employees to consider this options. As of right now, the policy offers a payment of 30% of the Town's avoided cost of a single person coverage plan which equals about \$2,500/year. Some communities offer a higher flat dollar amount or a higher percentage of the Town's avoided cost. These and other proposed changes will be discussed further when the full Board is together and the attorney's comments are received.

- V. **Adjournment:** Paul Made the Motion to Adjourn. Jean Seconded.
Motion Carried Unanimously
Russ adjourned the meeting at 5:35 p.m.

Approved

Date
Respectfully Submitted
Walter P. Johnson, Town Administrator